

Business Family

NEW COURSE FOR
April - June Module
BOH 4M
 (Bus. Leadership: Management Fundamentals)

- social responsibility
- ethics in working with groups
- leadership structure
- planning & organizing
- human resources
- group dynamics



Service Family



NEW COURSE FOR

Jan - April Module

EBT 40

(Business and Technological English)

- 5th English for Graduation
- Valuable for college goers + work goers
- business communication
 - web page layouts, etc.
 - advertisement brochures
- sidebars, graphs, sound clips, etc.